



# Area Board Vice Chair

## Position Title: Area Board Vice Chair

**Mission of the Area Board:** Area Boards provide strategic volunteer leadership to the American Cancer Society which accelerates our mission, increases relevance, and generates revenue. They are composed of dedicated leadership volunteers empowered to develop and execute strategic plans in a specific geography.

### Position Summary

The Area Board Vice Chair assists the Area Board Chair in leading the Board. The Area Board Vice Chair is responsible for representing ACS in the area while building relationships and fostering the good work of the volunteers. They will use their sphere of influence to garner resources and further the mission of the Society in their community.

### The Area Board Vice Chair will be responsible for:

- Attending all meetings; virtual or in person; Presides in absence of the Board Chair
  - Serving as Vice Chair for a term of two years, followed by two-year term as Board Chair
  - Leading the Board annual assessment process
  - Providing volunteer leadership development to current Board members while educating and serving as a mentor to new members
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**The Area Board Responsibilities include:**

- Development and oversight of an annual strategic plan to deliver on the enterprise and regional goals for revenue and mission
  - Obtaining resources (financial and volunteer) to deliver our mission in the area
  - Commitment to annual giving and participation in fundraising events
  - Selection of representatives or delegates to regional and enterprise level leadership and collaboration opportunities
  - Stewardship and recognition of companies, volunteers, and donors in the area
  - Volunteer leadership development
  - Establishing linkages and partnerships with other volunteer structures and affinity groups (i.e., Relay, Making Strides, Distinguished Events, ACS CAN, CEOs Against Cancer, Coaches vs. Cancer, Young Professional chapters, etc.)
  - Connecting with all community leadership volunteers and Councils in the defined area geography
  - Collaborating with other community partners (i.e., FQHC, Hospital Systems, etc.)
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